

Directorate of WECD, Uttarakhand
Near Nanda ki Chowki, Suddhowala, Vikas Nagar Road, Dehradun

Bid Ref.No. 1748PSK-5328/2020-21

Date: 08.12.2020

E-Tender Notice for Supply of Pre-school Kits

Bids are invited through e-tendering system from manufacturers/suppliers/cooperative societies of pre-school kits under two bid mode by Director, WECD, Uttarakhand, Dehradun on behalf of Government of Uttarakhand for procurement of Pre School Kits for the District offices (DPOs) spread over all 13 districts of the State. For further details and information, tender notice & tender documents are also available on website www.uktenders.gov.in. The Bid document and the Specifications can be obtained from the above site from 09-12-2020 to 29-12-2020 to (till 2.00p.m.)

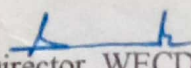
Tender No.	Name of items	EMD (in Rs.) as mentioned in Part III	Cost of tender document (cost plus sales tax) Rs.	Validity of tender	Quantity
Letter.No. 1748 / PSE Kit 5328/2020-21 Dt. 08.12.2020	Pre-school Kits	Demand Draft Rs. 200000 (Twenty lakh)	1000/- +18% GST=1180.00	One year from date of signing Contract	Main Pre-school Kits-
Date of Publication of the Bid on Website (e-tender)	Pre-bid meeting	Last Date/Time for receipt of Bid through e-procurement	Last Date/Time for submission of Bid document by the bidder (as mentioned in Part III)	Technical Bid Open	
09-12-2020 4:00 pm	15-12-2020 12:00 pm at Directorate of WECD, Near- Nanda ki Chowki, Suddhowala, Vikas Nagar Road, Dehradun, Uttarakhand	29-12-2020, up to 2:00 pm.	29-12-2020, up to 2:00 pm.	29-12-2020, up to 3:00 pm by the procurement committee.	

Availability of Bid Documents and mode of submission: The bid documents will be available online on www.uktenders.gov.in from 09 December, 2020. The bidder may download the document through temporary username & password that is mentioned on the website. For submission of the bids online, the bidder is required to have Digital Signature Certificate (DSC) from one of the authorized certifying authorities.

The Price Bid shall be opened only of those tenderers who qualify in Technical Bid, on the date and time specified by the procurement committee. No claim in this regard, whatsoever it may be, will be accepted by the department.

- The Director, WECD, Uttarakhand reserves the right to cancel any or all the tenders without assigning any reason(s) thereof.
- All other relevant conditions of the tender process can be seen from the instructions to bidders (ITB) in the bidding documents.

For further details please log on to www.uktenders.gov.in


Director, WECD
Near- Nanda ki Chowki, Suddhowala,
Vikas Nagar Road, Dehradun,
Uttarakhand

Part-I

Instruction to Bidder(I.T.B.)

- 1) Tenders shall be submitted in two parts in e-tendering process (a) **Technical Bid** as per the format given in **Part-III** and (b) **Financial Bid** on the format given in **Part-IV**
- 2) The technical bid should be accompanied by one complete sets of pre-school education kits as mentioned in Part-II, which are non-refundable. The technical specifications of the kit items must be similar with the sample kit items of Directorate, WECD. The bidder can visit to the directorate during office hrs. (10:00 am to 5:00 pm) to check the sample kit.
- 3) **Eligibility for tender:**
 - a) The manufacturers/suppliers/cooperative societies (Bidder) should have experience in trading/production of pre-school kits of any government sector/ Department with minimum one year experience of supply of Rs 3.00 cr (Three Crores) value in (any) one out of the three financial years i.e. 2017-18, 2018-19, 2019-20
- 4) The manufacturers/suppliers/cooperative societies should have a minimum Average annual turnover of at least Rs. Ten Crore (in related field) of the last three financial year's i.e. 2017-18, 2018-19 & 2019-20.
- 5) A hard copy of all documents uploaded with technical bid, only sample kit will be submitted in the Office of the Director, WECD, and Uttarakhand before the closing time of bid in a sealed cover clearly as mention "**Technical Bid for Supply of Main Pre-School Kit**".
- 6) The technical bids should be accompanied with the Laboratory Testing Report, certifying the all plastic material that form part of **Main** PSE Kit have been prepared by using "Food Grade and Non Toxic PlasticMaterial"
- 7) Only uploaded document will be accepted. Technical bid, failing which the tender will not be considered and will be summarily rejected.
- 8) The technical bids will be evaluated on the basis of offers (technical bid and sample) received from bidders. In case the technical bid (as in Part-III) is found to be incomplete in any regard and/or the sample does not confirm to the norms specified inPart-II.
- 9) The financial bid should indicate the rate for Main **Pre-school kit as one unit** .

10) In the financial bid, the rates should be indicated clearly both in figure and words in Indian currency.

The rates quoted should be F.O.R. for District Programme officers over all 13 districts of the State.

No extra cost other than the rates quoted will be reimbursed /paid.

11) **Validity Period of the Tender:** The rates quoted by the bidders should be valid for 12 months from the date of signing of contract. The bidders need to submit an undertaking in this regard duly signed on Rs. 100/ stamp paper & revenue stamp of Rs. 1/- affixed thereon, as part of their technicalbid.

12) L-1 (lowest bidder) will primarily be decided on the basis of the price offered for the **Main** Pre-school kits as one. Work order will be awarded to L-1 (Lowest Bidder) .

13) The successful bidder will have to supply the approved **Main** Pre-school kits as per the specification mentioned in Part-II as finalized by the committee and approved by the department.

14) The **Main** Pre-school kits shall have to be supplied to the offices of District Programming Officers over all 13 districts of the State as per following details:-

S.No.	Name of the District/ Destination DPO Godown	No. of PSE Kits to be supplied
		Main Kits
1	Almora	1859
2	Bageshwar	834
3	Chamoli	1064
4	Champawat	681
5	Dehradun	1903
6	Haridwar	3179
7	Nainital	1416
8	Pauri	1853
9	Pithoragarh	1110
10	Rudraprayg	686
11	Tehri	1987
12	Udhamsingh Nagar	2387
13	Uttarkashi	1037
	Total	19996

Packing of each kits should be adequately strong so that no carton is damaged while supply is received at DPO offices. No damaged cartons/material will be received and the supplier will have to replace all the damaged kits at his own cost. Loose packing will not be accepted. No extra cost other than the rates quoted will be reimbursed/paid.

15) Sample checking of the material supplied will be done on random basis at the time of packing/dispatch/delivery or at any time as deemed appropriate by the Director, WECD at any location. However, if the report indicates that **Main** Pre-school kits material supplied by the bidder do not match the tender specifications as mentioned in Part-II tender will be cancelled summarily and retendering will be done at supplier's cost & risk.

- 16) After the inspection by the committee, samples will be sent to NABL approved Lab for testing of Non toxic clause & after receiving the report bidder will be instructed to supply the materials & if the test report fails then the material will not be accepted.
- 17) The Development Project Officers (DPOs) shall acknowledge the receipt of supply after scrutiny and ensuring that the **Main** Pre-school kits supplied to their office are in conformity with the tender specifications.
- 18) Total required quantity of **Main** Pre-school kits may increase or decrease up to 25% of the quantities mentioned in Point 14 above.
- 19) The successful bidder shall enter into an agreement with the department. At the time of agreement the successful bidder will deposit a sum equal to five percent of total tender value as **Security Deposit** by way of a Fixed Deposit Receipt/Bank Guarantee from a nationalized bank made in name of the Director, WECD, Uttarakhand, payable at Dehradun. The Department is not liable to pay any interest on the security deposit. The Security Deposit should be valid for a period of 12 months from the date of signing of contract. The Security Deposit will be released after 1 months of completion of successful supply. If the successful bidder fails to submit the Security Deposit, his earnest money deposit will be forfeited and the contract would be cancelled. In such a case, the department may initiate negotiations with the L-2 Bidder for entering into contract on the rates quoted by the L-1 bidder.
- 20) The delivery of **Main** Pre-school kits to the District Programming Officers over all 13 districts of Uttarakhand must be completed within 60 days from the date of signing of the contract. In case of exigencies, prior approval of Director, WECD would be sought by the supplier citing reasons for extending this period.
- 21) The supplier shall guarantee that each **Main** Pre-school kits supplied by him confirms to the specifications as mentioned in Part-II.
- 22) **Penalty and Liquidated Damages:** If the supplier fails to complete the delivery schedule as given by him of the supplies on or before the date of completion as given in supply order, the supplier will be charged with a penalty @ 0.5% (of the cost of delayed supplies) per week. Also, he shall be liable to pay liquidated damages equal to 10% of the price of undelivered **Main** Pre-school kits. Provided further, that the amount of such damages may be recovered / adjusted or set off against any sum payable to the supplier arising under this or any other contract or the Security Deposit made under this contract.
- 23) The Director, WECD, Uttarakhand reserves the right to forfeit the security amount, in case of breach of any terms and/or conditions of the contract.

lodging original receipt in the prescribed form given by the concerned DPOs indicating the amount of **Main** Pre-school kits received by them in good condition, both in words and numbers. The bills verified by DPOs will be sent to the Directorate of WECD, Uttarakhand for payment. Supplier can receive the payments district wise also after completing the bill formality of that particular district & Payment will be released to the supplier by the Directorate of WECD, Uttarakhand.

- 26) No advance payment will be made under any circumstances.
- 27) Any disputes arising between the supplier and the DPOs or the WECD Directorate, Uttarakhand shall be referred to the Secretary, Women Empowerment & Child Development, Government of Uttarakhand & his/her decision shall be final and binding. The Jurisdiction for any dispute will be limited to the State of Uttarakhand.
- 28) The supplier will be responsible for the supply of quality material and there will be no liability of the Department for any breakage, damage, and loss in transit & route to destination.
- 29) Any default or breach of contract shall lead to forfeiture of security deposit of the supplier besides such other action as may be considered appropriate by the Directorate, WECD including black-listing/de-listing the supplier for the future.
- 30) The Pre bid meeting is called on date 15-12-2020 from till 12:00 pm to 1:00 pm at Directorate, WECD and also any queries will be submitted through the mail Id dir.icds.ua@gmail.com. should be mailed to department till 15-12-2020 time 12:00. The contact numbers are 8077521744, 6395425849.

As per the State Industrial Policy of Uttarakhand, preference will be given to MSME Production Units registered and operating in Uttarakhand.

Note: - The Director, WECD, Uttarakhand reserves the right to reject any or all the tenders without assigning any reason(s) thereof.

Part-II

List of Items With Specification to be Supplied in the Pre-School Kit

(1) Main PSE Kit

Compulsory Items of the Main Kit:

Sl. No.	Name of the Items	No. of items per kit	Specification and size and according to sample displayed in Directorate of WECD, Dehradun
1	Hand Puppets	Three pcs	Three different animals of size 23 cm x 12 cm like Monkey, Rabbit & elephant made of cloth of size .children can play easily with it.
2	Building Blocks/ Linked Blocks	Two Set	<p>1- Shape Blocks- Made of Plastic - A set of 40 pcs in 4 different shapes can be fixed together by sliding from the corner of each block. The dimensions of each type of shape in different colour should be like this-</p> <p>a) 20 Square Block – 3.50 x 3.50 x 2.5 inches b) 12 Traingle Block– 3.25 x 3.25 x 2.5 inches c) 4 Semi circle Block- 7 x 3.25 x 2.5 inches d) 4 Trapisium Block- 6.75 x 3.25 x 2.5 inches</p> <p>It is packed in truck shape jar of size 27cm x 13 cm x 14 cm & Total weight of the Blocks with jar should not be less then 390gms.</p>
3	Props For Dramatic Play	4 Props	<p>A- Army Set – Having one plastic Indian soldier of size 12.5cm x 5 cm, One plastic helmet of size 22cm x 19 cm x 9.5 cm, one plastic bomb of size 9.5 cm x 5 cm along with a clip to fix it , one plastic walky talky of size 12cmx 6 cm x 3 cm it has clip attached on back side to fix it , One plastic knife of size 21.5 cm x 4.5 cm , One pistol gun of size 16 cm x 9.5 cm x 3 cm & one jacket 29 width x 35 cm length which a child can wear o having lactic for support. The total weight of the toy should be minimum 325gms.</p> <p>b- Stamp it – 4 Different flower shape stamps made of plastic with flower shapes (poly vinayal chloride) Pvc pasted on top of the stand of size 10 cm x 7.5 cm x 5 cm & 5 mm thickness. The child can stamp the outline of the flowers on different papers to color & play with it. The weight of 4 stamps is 290gms. A stamp pad should be given along.</p>
4	String & Beads (Coloured)	one set	a- Fruit shape Beads -All Plastic beads set of 20 pcs in 6 different Fruits Shape in 3 different colors of size 35 mm with two ropes of 1.25 meter. It should be made of single mould only. The weight of Beads set should be 315 gms.
5	Pads, Paper	One Packet	One Pad of 50 sheets of A4 size of different colour with minimum 70 gsm paper.

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6	Memory Game	One Set	<p>Abacus – having 55 beads in 10 different slots from 1 bead in 1st slot to 10 beads in 10th slot to make the child learn & count the numbers. The size of the abacus is 27 cm x 10cm x 11 cm & total weight of the abacus is 260gms.</p> <p>Stack a Tower- Different shape rings –it has 5 different rings- one rectangle shape ring, one flower shape ring, one circle, one triangle & dotted circle & the pipe of teedy on top to fix it. These all can be fixed on the base ring on 12 cms & the overall height of the stack a tower must be 23 cms. The total weight of the toy is minimum 155 gms.</p>
7	Slate	one no. s	<p>One pc Elephant Shape Slate made of plastic has 4 wheels to make the Elephant move. It has Slate on one side of the stomach & Clock function on the other side. On the top of the elephant it has a receiver attached with the rope. Size must be 300 mm x 230 mm x 60 mm. The weight should be 255gms.</p>
8	Pre – reading/ Writing Cards & Flip Books (Set of 5)	1 Set	<p>All in one book shall of of size 2cm x 27 cm of 32 pages (including cover page) of 600 gsm (ITC BOARD type) dully laminated & round corners. the pages shall have English alphabets with there related picture name in hindi & English, Hindi varnmala with there related pictures & names in hindi, number with pictures & name in hindi & English. Full body pictures with parts of body names in Hindi & English. Vegetables pictures, fruits, wild animals ,domestic animals birds , Water Animals, Vehicles, Flower, Stationary, Places of worship, parts of computer , our helpers, historical monuments , currency, national symbol, our great leaders with there pictures & names in Hindi & English, world monuments with there pictures & name in English.</p> <p>Panchtantra ki kahaniya the book size is 26 cm x 20 cm of 100 gsm maplitho paper with muticoloured offset printing. (cover page extra of 250 gsm). The book shall be centre stitched binded with laminated cover, having description in hindi with prominent photo graphics images & sentences related tppanchantra ki story book. Total 151 story. having 80 pages & cover page extra.</p>
9	Puzzle Clock	One set	<p>Clock- Made of Plastic four tracks of 15 cm x 6 cm x 1 cm each which can be joined together of to become a size of 230 cm diameter to make a complete round. It has shape groves on which we can fix 12 different shapes from 1 to 12 as given in the original clock & in the center there is a transparent zigzag puzzle for the kids to play separately also & can be fixed also. Two clock needled are fixed above the puzzle to learn & play with it. Total weight should be less then 145 gms.</p>
10	Vehicle Sets	One set	<p>One fire truck of 27 cm x 15 cm x 19 cm having a stair case attached on the top of size 23.5 cm can be lifted above by hand by the children & also can rotate 360 degrees & two stair cases of size 13 cm attached on both side of trucks to play with. It's a free wheel toy & make the children easily play with it. The total weight of the toy must be minimum 540 gms.</p>

11	Ball & game	One set	<p>Roll ball Game set- Having five different round plates which can be fixed together to make a tower & the balls once dropped from the Top plate will roll down automatically through the slide & wholes given in each plate. The base plate is of 18cm & 4 more plates of 14 cm dia each & on the top there is a face of monkey open to insert the ball. The set comes with 3 balls.</p> <p>The weight of the total set is minimum 330 gms.</p> <p>One Birds Football of Diameter 14 cm having 4 colour digital print of Different Birds on the ball.</p> <p>One ball made of Pvc of dia 9.5 cm & weight 115gms having small ghungroo inside which creates a sound.</p>
12	Cutout Tray & Alphabet tray	2	<p>Size 30 cm x 30cm made of (Mdf) medium density fibre board having 10 cutout puzzle of different birds with 7.5 mm thickness.</p> <p>Size 30 cm x 30 cm made of (Mdf) medium density fibre board having 10 cutout of Wild Animals with 7.5 mm thickness.</p> <p>Size 30 cm x 30 cm made of (Mdf) medium density fibre board having 10 cutout of flowers with 7.5 mm thickness.</p> <p>Number Puzzle - it has 10 cutout slots in the tray wherein 10 different number of particular slot only can be fixed from 1 to 10 numbers. On the numbers there is a knob fixed so that a child can easily lift it up. On each number slot the name of number is engraved to easily identify the same number. the size of Plastic tray on which plastic made numbers are fixed is 10 inches x 10 inches. The total weight is 125 gms.</p>
13	Puzzle	One Set	<p>Alphabet tray of size 17 cm x 17 cm having 9stic slots on the above part. There 4 semi circle angles of size 7 cm having two wholes at the end, one straight pc of size 7 cm haing two wholes at corner, 4 straight pcs of 9 cm with 2 wholes at corners, 4 straight pcs of 6.5 cm, 4 curve pcs of 9 cm, 2 straight pcs of 11.75 & 2 pcs of 13 cms. These all can be placed in different ways to make different alphabets by the children. The total weight of toy is minimum 120 gms. Given a catalog to play with. Its packed in a printed box.</p>
14	Hut Xylophone	One Set	<p>Hut shape Musical toy having 6 different metal cove plates fixed on the bottom with knobs on which when the child hits it creates a melodious sound. It has 10 beads of 5 different shapes which can be fixed on particular slots with clock on the top with needles to learn the timing from. It has one stick with it. The size of the toy is 29.5 cm x 22.5 cm x 3cm. The total weight of the toy is 285 gms.</p>
15	Pulling Octopus	One pc	<p>Pulling octopus having 8 wheels which when pushed forward moves forward while waving. The size of the octopus 32cm x 23 cm x 11 cm. it has two spring antina attached on the head of it. Total weight of the toy is 280 gms.</p>

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16	Push n go Dinosaur	One pc	When the dome is pressed the Dinosaur toy runs forward automatically . The size of dinosaur is 24x 19x 11.5 cm. Total weight of the toy is 240 gms.
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Note: All plastic material should be made from food grade plastic.

Important Note

- All Items to be submitted by the bidder should be according to the master sample lying at the Head office & specifications as mentioned in the table above.
- All items should be finished in a manner, consistent with their use by children of 3-6 years age group.
- Only food grade plastic should be used.
- Only non-toxic material should be used.
- Only variation of 2 % max on higher side is allowed & no deviation will be allowed.

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Part-III

PRE-SCHOOL/MINI PRE-SCHOOL EDUCATION KIT TECHNICAL BID

To be filled up by the bidder

1. Name & Address of the Bidder
2. Location of Production- unit/units (if any) with Address
3. Year of establishment
4. Bidders should submit one sample set (Main Pre-school kit) as per specifications mentioned in the tender document Part-II and samples put at Display at the office of the Director, WECD, Uttarakhand.
5. The scanned copies of the following documents have to be uploaded as part of the technical bid-
 - Production Capacity Certificate (issued by the Director of industries of the concerned state or any other competent Authority of the State/Central Govt. regarding production capacity of the bidder in related field in case the bidder itself is a manufacturer.
 - Experience in Production /Supply of Pre-school Kit (Work Order) of any Government Department during any one of the three financial years, that is 2017-18, 2018-19 & 2019-20 (Upload Supply Orders).
 - Certificate of satisfactory supply of PSE kits items in any one of the three financial years (2017-18, 2018-19 & 2019-20.) from concerned Government department indicating the number of Kits supplied and their cost (contract value).
 - Valid Trade Tax/Sales Tax/VAT Registration Certificate
 - GST Returns FY 2017-18, 2018-19 & 2019-20 and Permanent Account Number (PAN)
 - Income Tax Returns (ITR) for assessment year 2018-19, 2019-20 & 2020-21. Copies of audited balance sheets for assessment year 2018-19, 2019-20 & 2020-21. Certificate from Chartered Accountant regarding annual turnover of the bidder (from manufacturing or supply of PSE kit items/related field) during last three financial years 2018-19, 2019-20 & 2020-21. Copy of valid Registration/ Incorporation Certificate/Partnership Deed.
 - Demand Draft for Tender Fee and demand draft for EMD original copy must be submitted at the office of the Director, WECD, Nanda ki Chowki, Dehradun.
 - The bidder should submit non blacklisted affidavit to this effect on non judicial stamp paper worth Rs. 100/- duly notarized should be enclosed with the technical bid.

6. Details of the Cost of Bid Document (TenderFee):-

- a. Amount of the Bank Draft.....
- b. Bank Draft No. & Date.....
- c. Payable at Dehradun (mention bank & branch name).....

7. Earnest Money Deposit details:-

- a. Amount of the Bank Draft.....
- b. Bank Draft No. & Date.....
- c. Payable at Dehradun (mention bank & branch name).....

8. We have read and agree with all the Terms and Conditions of the Tender Document. We hereby extend our full guarantee and warrantee as per the tender conditions for the goods and service offered by us.

Signature of the Bidder
(With seal of the firm)

Note:

- *To avoid inconvenience during uploading, total online attachments should not be more than 5MB*
- *Do not submit the hard copy of Technical bid as well as Financial Bid. It is to be submitted online only.*
- *Only original copy demand draft accepted.*

Part-IV

FINANCIAL BID

To be filled up by the bidder (online only)

1. Name, Address , Contact Number and Email of Manufacturer/Supplier/Cooperative Society:
2. Item-wise rates

Sl.	Item	Unit Cost Offered (all inclusive)-in Indian Rupees
2.	Main pre-school kit	

Note: Unit cost offered must include all the taxes, which are applicable as per Government Rules. Quotation must be unconditional.

3. Declaration by the Bidder:

This is to certify that I/We before signing this tender have read and fully understood all the Terms and Conditions contained herein and undertake myself/ourselves to abide by them. We also undertake that, if we are selected, the above quoted rates would be valid for a period of one year from the date of signing of the contract agreement. The validity & authenticity for the contract agreement shall be for one year.

Signature of the Bidder(s)

Name :
Designation :
Firm/Organization :
Address :
PhoneNo :
Email :

